



Natolin

Privacy Notice for Alumni Mentors Natolin Mentoring Programme

Data Controller

The data controller is the College of Europe, KRS: 0000148214, headquartered in Warsaw at 84 Nowoursynowska Street, 02-797 Warsaw (hereinafter: College of Europe).

For all matters concerning the processing of personal data and exercising rights related to data processing, you may contact us by mail at the above address or by email at: privacy_office.pl@coleurope.eu.

The controller has appointed a Data Protection Officer supervising the proper processing of personal data, who can be contacted via email at: iodo.pl@coleurope.eu.

Purpose and Legal Basis for Processing Personal Data

Personal data will be processed for the purposes of conducting Natolin Mentoring Program organized by the College of Europe ("Project"). This includes, in particular, collecting name and surname, contact details, education and employment history, professional qualifications, other data provided by you.

Additionally, personal data will be processed for accounting, reporting, and auditing purposes related to the Project.

The legal basis for processing data are: Article 6(1)(f) GDPR - the legitimate interest of the controller under, which consists registering your interest in participating as a mentor, organizing and administering the Project; Article 6(1)(c) GDPR - to fulfill legal obligations, including tax and accounting regulations; Article 6(1)(a) GDPR - for marketing and image publication, based on consent.

Consent may be withdrawn at any time. Withdrawal of consent does not affect the lawfulness of processing carried out based on consent before its withdrawal. Consent withdrawal can be made by sending an email to: privacy_office.pl@coleurope.eu.

Recipients of Personal Data

Authorized employees and service providers involved in organizing and implementing the Project, who have been contractually entrusted with processing personal data to provide the above services (e.g., IT companies), may have access to personal data.

Access to personal data is granted only to persons justified by their duties and services provided. All persons authorized to process personal data are obliged to maintain data confidentiality and secure data against unauthorized disclosure.

Entities authorized under law, such as courts, legal, or advisory offices, may also have access to personal data.



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Disclosure of personal data to certain recipients may result in the transfer of data to third countries that may offer a lower level of data protection than that applicable in the European Economic Area (EEA). In such cases, the controller will secure transferred personal data in accordance with GDPR requirements to ensure an adequate level of protection, including where processing occurs in such third countries. Adequate protection may be ensured by signing data transfer agreements based on the European Commission's Standard Contractual Clauses for transfers to third countries.

Duration of Personal Data Processing

Personal data will be processed for the duration of the Project and the period related to accounting, tax, and financial settlement of the Project with the funding institution, audits, and controls, i.e., for 5 years from the end of the year in which the Project is completed.

Your Rights

Everyone has the right to:

- Access their data and request rectification or deletion,
- Restrict processing,
- Object to data processing (the right to object applies when data is processed based on Article 6(1)(f) GDPR),
- Withdraw consent at any time (withdrawal does not affect the legality of processing before withdrawal),
- Data portability.

Individuals exercising their rights may be asked to answer questions to verify their identity.

Furthermore, data subjects have the right to lodge a complaint regarding data processing with the President of the Polish Personal Data Protection Office.