MONITORING AND EVALUATION
TOWARDS EFFECTIVE MONITORING AND EVALUATION FOR EU FUNDED PROJECTS

Improve, extend and update your knowledge and understanding of the Monitoring and Evaluation techniques through a specialized and practical training programme.

MONDAY 3 JUNE	TUESDAY 4 JUNE	WEDNESDAY 5 JUNE
09:30 – 09:45 **Welcome to the College of Europe** **09:45 – 10:45** **Getting to know each other** Ice-breaking exercise	**09:30 – 10:45** **LogFrame Matrix** Work in small groups	**09:30 – 10:45** **Key evaluation questions and suggested evaluation methods for your project** Work in small groups
COFFEE BREAK	COFFEE BREAK	COFFEE BREAK
11:00 – 12:15 **Core concepts for M&E** Basic definitions	**11:00 – 12:15** **LogFrame Matrix** Work in small groups	**11:00 – 12:15** **Key evaluation questions and suggested evaluation methods for your project** Work in small groups
	GROUP PICTURE	
LUNCH	LUNCH	LUNCH
14:00-15:30 **Principles for M&E** How does M&E relate to the Project Life Cycle	**14:00-15:30** **Evaluation – Introduction** What is Evaluation? Evaluation for whom? Types and methodologies and biases Randomised Control Trial: interactive discussion	**14:00-15:30** **Governance of Evaluation** Managing team, communication, phases
COFFEE BREAK	COFFEE BREAK	COFFEE BREAK
15:45-17:00 **Building your LogFrame Matrix** Results Chain, Indicators, Baseline, Targets, Sources and Means of Verification	**15:45-17:00** **Evaluation step by step** Developing Terms of Reference	**15:45-17:00** **Evaluation – Learning and dissemination** **17:00 – 17:30** **Farewell toast – Course Feedback & Awarding of Certificates**
17:30 DISCOVERING BRUGES		