



AI-EMPOWERED EU PROJECT MANAGEMENT

SMART AND MINDFUL USE OF GENAI TOOLS FOR PROJECT MANAGERS

A practical three-day training on using AI to strengthen project design, implementation, monitoring and reporting in EU-funded actions.

MONDAY	TUESDAY	WEDNESDAY
09.30 - 10.00 Welcome: Programme presentation & warm-up 10.00 - 10.30 AI-Enhanced Project Design Approach Introduction to the Approach: PM Processes and the Use of Prompts 10.30 - 11.30 Policy Analysis for Project Design Exercise: Extracting project-relevant insights from a policy document using AI	09.30 - 10.30 Problem Analysis: Core Problem, Causes & Effects (AI-supported) Exercise: Building a problem tree using AI 10.30 - 11.30 Theory of Action & Results Chain Design Exercise: Generating a results chain with AI prompts	09.30 - 10.30 Resource Allocation & Budgeting (AI-supported) Exercise: build a project budget using AI 10.30 - 11.30 Project Implementation, Procurement & Contracting (AI-supported) Exercise: draft ToR/contract elements or procurement inputs using AI
COFFEE BREAK	COFFEE BREAK	COFFEE BREAK
11.45 - 13.00 Lessons Learned, Evaluation Insights & Risk Pattern Detection Exercise: Identifying risks and lessons learned from past project cases using AI	11.15 - 13.00 Activity Design & Planning: From Results to Timeline (AI-supported) Exercise: develop activities and transform them into a project timeline using AI	11.45 - 13.00 Monitoring, Evaluation & Adaptive Management (AI-driven) Exercise: design a monitoring framework / adaptive loop
LUNCH	LUNCH	LUNCH
14.00 - 15.30 Stakeholder Analysis: Stakeholders Identification and Characterisation Exercise: Identify key stakeholders and prepare field work. Prompt Design	14.00 - 15.30 Risk Management: Assumptions, Identification & Mitigation Exercise: AI-assisted risk matrix	14.00 - 15.30 AI-Assisted Reporting in EU Projects Exercise: draft a report section using AI
COFFEE BREAK	COFFEE BREAK	COFFEE BREAK
15.45 - 17.00 Stakeholder Behavioural Patterns Exercise: Assess target groups' behavioural patterns. Prompt Design	15.45 - 17.00 Performance Metrics: SMART Indicators, Baselines & Targets Exercise: defining indicators and targets with AI	15.45 - 16.30 Design of Artifacts and GPTs Mini group exercise: Create your prompts library and generate and artifact / GPT 16.30 - 17.00 Wrap up and evaluation
18.00 WALKING GUIDED TOUR	19:00 FAREWELL DINNER	