The College of Europe, a Foundation of Public Utility with its seat in Bruges, is an institute for postgraduate studies that provides specialised Master programmes in European affairs to students coming from more than 50 European and non-European countries to prepare them for responsibilities in European cross-border cooperation, integration and international relations. For the realisation of its mission the College depends primarily on public funding.

As the current holder of the function is approaching retirement the College is looking for a (m/f) Director of Finance who will be responsible for the planning, determination and execution of the College budget under the authority of the Rector and the Treasurer and within the financial framework defined by the Administrative Council. He/she should not only come with the experience needed to manage a budget approaching Euro 20 million but also the full awareness that beyond the daily management of financial processes budgetary figures are a reflection of strategic options and choices. He/she will be supported by a strong financial service and an up-to-date financial management system (Procure).

Function:

- Key role in the planning, determination and execution of the College budget,
- Controlling and streamlining of the general accounting and financial reporting along Belgian accountancy regulations, the analytical accounting and the budgetary accounting,
- Daily supervision of income and expenses procedures,
- Cash and treasury management,
- Provision of budgetary advice to the Rector and the Treasurer and participation in the College Management Committee,
- Serving as the main interlocutor for all financial relations with third parties such as auditors, lawyers, banks, the European Commission, the Belgian Government and other EU Member States.

Profile:

- Master in Business Economics or other relevant sciences,
- Relevant professional experience of at least 10 years in general, analytical as well as budgetary accounting and in the different budgetary processes related to them,
- Proven capacity to lead, plan and manage change and to translate strategic planning into financial priorities,
- Proven experience in managing a team of dedicated collaborators whose respect, trust and motivation is vital to the College’s mission,
- Effective communication skills allowing to present financial data in a clear and transparent way,
- Mastery of Dutch, English and French.
The College of Europe offers

a fascinating and challenging full-time post in an attractive, multicultural and dynamic work environment as well as a competitive salary with additional benefits.

Before taking up his or her appointment, the new director is expected to be available to liaise with the current director in order to become familiar with the College and the specificities of the function.

How to apply

To apply, please submit your CV and a covering letter explaining why you would like to be considered and how you meet the function and profile details by 28 October 2019 by e-mail to

Rector Jörg Monar  
c/o Ms sisca Phlips  

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